

April Intake, 2025

Application Handbook



Miyata Gakuen

NISHINIHON International Education Institute

Address : 4-17-17 Shiobaru, Minami-ku,
Fukuoka, JAPAN 815-0032

TEL : +81 (92) -541-8450

FAX : +81 (92) -553-0336

URL : <http://miyatagakuen.ac.jp/niei/>

E-mail : mtginfo@miyatagakuen.ac.jp

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Application Requirements

1. Those who have completed 12 years or more of school education under their education system. (11 years in Myanmar and Uzbekistan)
2. The application must be made within 5 years (in principle) after graduating from the final educational background. ※ In principle, 27 years old or younger.
3. Those who sound in both mind and body, and comply with Japanese laws, rules, and regulations of the school.
4. Those who are expected to be allowed to enter Japan by due process.
5. Those who have a financial supporter who can pay the expenses necessary for studying in Japan.
6. Those who completed **more than 150 hours** of studying Japanese at their Japanese language institutions or those who have Japanese Language Proficiency Test **N5 or higher**. (Including those who have the same level of **N4 or higher** in other Japanese Language Proficiency Tests.)
7. **(Vietnam)** High school third-year average score is 6.5 or higher.
8. **(Nepal)** Graduated from high school in 2 years and the grade is with **Division 50%,CGPA /GPA2.5 or higher**.
9. **(Sri Lanka)** Passed O Level and completed Grade 12 or more

Procedure Flow

1. Submit a curriculum vitae to us through a study abroad agency
《Close of application on Friday, November 1st》
2. Screening process, examination and (online) interview
* Announcement of the result within 3 days after the examination.
3. Screening application documents
4. Sending the scan data
《Close of accepting scan data on Friday, November 15th》
5. Sending the original documents with Japanese translation.
《Deadline: Wednesday, November 20th》
6. Bulk application to the Immigration Bureau 《Friday, November 29th》
*Submission of additional documents 《Monday, December 9th》
Attention: All examinees will apply in one batch (Nov 20) to the Immigration Bureau.
New applicants cannot be accepted on the additional submission date (Dec 9).

Required Documents for Applicant	
1	(Scanned) ID card or Passport or (Original · Translation) Birth Certificate
2	(Scanned) Application for Admission (6-1)
3	(Scanned) Educational Background (6-2)
4	(Scanned · Translation) Purpose of Studying Japanese (6-3)
5	(Original · Translation) Graduation certificate of College
6	(Scanned) Academic Transcript of College or University
7	(Original · Translation) Graduation Certificate of Intermediate School
8	(Scanned) Academic Transcript of Intermediate School
9	(Original) Certificate of Japanese Study History (6-4)
10	(Scanned) Japanese Language Proficiency Certificate
11	(Original) Pledge (6-6)
12	(Original) Consent
13	ID Photos (6 pieces)
Required Documents for Sponsor	
14	(Original · Translation) Cost Payment Written Oath (6-5)
15	(Original · Translation) Family Relationship Certificate
16	(Original · Translation) Bank Account Balance Certificate
17	(Original) Bank Balance Statement Certificate for the past 1 year or more
18	(Original · Translation) Statement of Asset Formation Process for the past 1 year to explain the Bank Balance *Only who is not able to submit the statement certificate
19	(Original · Translation) Employment Certificate or (Scanned · Translation) Business Registration Certificate for own business
20	(Original · Translation) Income Certificate (for the past 1 year)

▼Important Notes for Required Documents

- ☞ Japanese translation must be attached with the required documents(No.1,4,5,7,13~15,17~19)
- ☞ Submitted documents will not be returned in principle, but original documents that cannot be reissued will be returned after the Immigration Bureau's examination has been completed.

Courses

Starting Month	Course	1 st term of 1 st year	2 nd term of 1 st year	1 st term of 2 nd year	2 nd term of 2 nd year
April	Study Abroad Course 1	Level : Beginner (Apr.~Sep.)	Level : Beginner and Intermediate (Oct.~Mar.)	Level : Intermediate and Advanced (Apr.~Sep.)	Level : Advanced (Oct.~Mar.)

Subjects : Comprehensive Japanese • JLPT • EJU

School Hours

Days	Morning Class	Afternoon Class
Monday to Friday	9:00 to 10:40	13:10 to 14:50
	11:00 to 12:30	15:10 to 16:40

20 mins break between the lectures.

Details of Required Documents (No.1~No.19)

1. ID Card or Passport or Birth Certificate

☞ Submit the applicant's passport, identity card, or birth certificate

2. Application for Admission (6-1)

☞ Write the name of Province or Prefecture in the “Place of Birth” column.

☞ Make sure to write your temporary address in the “Temporary” column.

3. Educational Background (6-2)

☞ For Educational background, write the school name and address, month and year of entry and graduation in chronological order. Write the expected month and year of graduation when the applicant is still enrolled in college/University.

In this case, write “Expected” followed by the month and year. e.g.2019/10-2023/11 (Expected)

☞ In the case that the applicant entered an elementary school at any irregular age, a verification document from the school is required.

☞ If there is any blank period in the educational background (including basic 12 years education), an explanation document is required.

4. Purpose of Studying Japanese (6-3)

☞ This document should concisely and clearly explain the reason and purpose for studying Japanese. Mentioned plans after completing the language course.

☞ Be sure to write and sign by applicants.

5. Graduation Certificate for college or University

6. Academic Transcript of University or college

7. High School Graduation Certificate

8. **High School Academic Transcript**

9. **Certificate of Japanese Study History (6-4)**

- ☞ Certificate of Japanese study history issued by the institution where the applicant learned Japanese, describing the period of study, study hours per day, study days per week, and hours already studied.
- ☞ School seal and signature by the person in charge of the Institute are required.

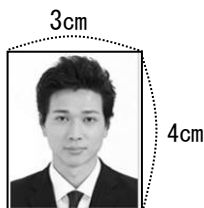
10. **Japanese Language Proficiency Certificate**

Certificate and Transcript are required.

11. **Pledge (6-6)**

12. **Consent**

13. **ID Photos (4cm × 3cm) 6 pieces**



Photos taken **within 3 months** before the application date, without wearing a hat, from the chest to the upper head. The applicant's Nationality, Name and Date of birth must be written on the back of the photos.

14. **Cost Payment Written Oath (6-5)**

- ☞ Describe necessary items such as the relationship between the applicant and the financial supporter, reasons for consenting to a financial support, the timing and method of remittance of school fees and living expenses. Be sure to sign by the financial supporter.
- ☞ If there are two or more sponsors, be sure to sign by both people in the same document. (Applicant's parents or a member of the family in the second degree, living in the same household are encouraged to be a sponsor. If not, need to be discussed.)

15. **Family Relationship Certificate**

The document must prove the relationship between the applicant and the sponsor.

16. **Bank Balance Certificate**

The Bank balance certificate issued at the time of application must be submitted. The certificate must be issued by the bank which deals with foreign currencies.

17. **Bank Statement for the past 1 year or more**

18. **Statement of Asset Formation Process for the past 1 year**

*Only who is unable to submit the bank statement for the past 1 year or more

In general, it has to be created **by the accountant**

19. **Employment Certificate**

The sponsor is employed by any organization at the time of application, a certificate issued by the organization is required.

20. **Income Certificate**

- ☞ Certificate of all income for the past 1 year to be issued by a public institution or organization from which a financial supporter gains his/her income.
- ☞ If there are two or more income sources, submit all the certificates.

Application Fee

Application Fee	① ¥30,000
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Enrollment Fee

Enrollment Fee	② ¥70,000
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School Fee

	1 st year	2 nd year		Total
	At the time the Certificate of Eligibility is issued	March 2026	September 2026	
Tuition Fee	¥ 660,000	¥330,000	¥330,000	¥ 1,320,000
Facility Expenses and Teaching Materials	¥ 66,000	¥ 33,000	¥ 33,000	¥ 132,000
Total	③ ¥ 726,000	¥363,000	¥363,000	¥ 1,452,000

Fee for Health check and Insurance

	1 st year	2 nd year		Total
	At the time the Certificate of Eligibility is issued	March 2026	September 2026	
Health Check Fee	¥ 5,000	-	-	¥ 5,000
Insurance for International Students	¥ 12,000	¥ 6,000	¥6,000	¥ 24,000
Total	④ ¥ 17,000	¥6,000	¥6,000	¥ 29,000

Dormitory Fee (For 6 months)

(All students are required to stay at school dormitories for the first 3-6 months. After that, all students must rent a room by themselves. We provide our supporting system to find and rent a room.)

	Shared Room (double-occupancy)	Single Room	Remarks
Preparation Fee for Entering the dormitory ⑥	¥36,000	¥36,000	Non-refundable
Monthly rent (6 months)	¥120,000	¥180,000	
Total	⑤ ¥156,000	¥216,000	

Other Fees

		Remarks
The maintenance fee of Water and Electricity facilities, Dormitory Common service fee for 6 months (Shared Room: double-occupancy)	¥ 27,000	(Single Room) ¥33,000
Daily Necessity Kits	¥ 3,200	Such as slippers and sanitary goods
National Health Insurance for 6 months.	¥ 11,000	Paid to Japanese government through school.
Futon with mattress	¥ 5,800	※Only for students who ordered
Personal Seal (Inkan)	¥ 1,000	
Bicycle Parking Fee (For the study period)	¥ 400	The cost of parking permit sticker
Total	⑥¥48,400	¥54,400 (Single Room)

☞ **Total initial fee when the Certificate of Eligibility is issued (Shared Room)**

$$\textcircled{1} + \textcircled{2} + \textcircled{3} + \textcircled{4} + \textcircled{5} + \textcircled{6} = \text{¥ 1,047,400}$$

Payment of School Fees

1. Payment of the initial fee must be made by the designated date **when the Certificate of Eligibility is issued.**
2. The payment must be made by bank transfer. The remittance fee will be borne by the financial supporter.
3. After confirming the payment was made, the Certificate of Eligibility will be sent to the applicant (or an agent/school).
4. Basically, once the payment has been made, the fee of the entrance examination, admission dormitory, and school payment will **not be refunded.**

However, in the following cases, we will apply our rules.

★In case of (a) VISA is denied (b) Declining admission for personal reasons after receiving “Certificate of Eligibility,” we will deduct Application fee (¥ 30,000), Enrollment fee (¥ 70,000), Entering dormitory fee (¥ 36,000), and Remittance fee from the initial payment and refund the rest to the financial supporter.

5. The Bank transfer must be made to the following designated bank account of NISHINIHON International Education Institute.

Details of Designated Bank Account

Bank Name	THE NISHI-NIPPON CITY BANK, LTD.
Branch Name	OHASHIEKIMAE BRANCH
Account Name	NISHINIHON INTERNATIONAL EDUCATION INSTITUTE
Account No.	3138899
Bank Address	1-20-7 OHASHI, MINAMI-KU, FUKUOKA, JAPAN
Swift Code	NISIJPJT
Bank phone No.	(+81) 92-553-2221

Dormitory

Name of the Dormitory	"SIRIUS Kaikan"
Phone No.	092-502-0702
Address	〒811-1313 5-9-5, Osa, Minami-ku, Fukuoka city
Access to School	15 minutes by Bicycle 10 minutes by Bus
Dormitory Facilities	6 Storied Building with the full Security system Dormitory manager available for 24 Hours. Capacity: 214 people (107 Rooms) Kitchen (each room) Bathroom (each room)

☞ Usage fee of Electricity and hot water are not included in the dormitory fee.

It must be paid by each person every month.

☞ Your room and the dormitory will be decided according to the vacancy condition at that time.

☞ Free Wi-Fi