

October Intake, 2024

# Application Handbook



**Miyata Gakuen (Accredited Institution)**

**NISHINIHON International  
Education Institute**

Address : 4-17-17 Shiobaru, Minami-ku,  
Fukuoka, JAPAN 815-0032

TEL : +81 (92) -541-8450

FAX : +81 (92) -553-0336

URL : <http://miyatagakuen.ac.jp/niei/>

E-mail : [mtginfo@miyatagakuen.ac.jp](mailto:mtginfo@miyatagakuen.ac.jp)

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# Application Requirements

1. Those who have completed 12 years or more of school education under their education system. (11 years in Myanmar and Uzbekistan)
2. The application must be made within 4 years (in principle) after graduating from the final educational background.  
※ In principle, 27 years old or younger.
3. Those who sound in both mind and body, and comply with Japanese laws, rules, and regulations of the school.
4. Those who are expected to be allowed to enter Japan by due process.
5. Those who have a financial supporter who can pay the expenses necessary for studying in Japan.
6. Those who completed more than 150 hours of studying Japanese at their Japanese language institutions or those who have Japanese Language Proficiency Test N5 or higher. (Including those who have the same level of N5 or higher in other Japanese Language Proficiency Tests.)
7. **(Vietnam)** High school third-year average score is 6.5 or higher.
8. **(Nepal)** Graduated from high school in 2 years and the grade is with CGPA /GPA2.5 or higher.
9. **(Sri Lanka)** Passed O Level and completed Grade 12 or more

## Procedure Flow

1. Submit a interview form to us through a study abroad agency  
《Close of application on Friday, May 10.》
2. Screening process, examination and online interview  
\* Announcement of the result within 3 days after the examination.
3. Screening application documents
4. Sending the scan data  
《Close of accepting scan data on Friday, May 17.》
5. Sending the original documents with Japanese translation.  
《Deadline: Friday, May 24》
6. Bulk application to the Immigration Bureau 《Friday, June 7》  
\*Submission of additional documents 《Monday, June 17》

Attention: All examinees will apply in one batch (June 7) to the Immigration Bureau.

New applicants cannot be accepted on the additional submission date (June 17).

<b>Required Documents for Applicant</b>	
<b>1</b>	(Scanned)ID card or Passport or (Original · Translation)Birth Certificate
<b>2</b>	(Scanned)Application for Admission (6-1)
<b>3</b>	(Scanned)Educational Background (6-2)
<b>4</b>	(Scanned · Translation)Purpose of Studying Japanese (6-3)
<b>5</b>	(Original · Translation) Graduation certificate of College or University or Enrollment certificate of College or University
<b>6</b>	(Scanned) Academic Transcript of College or University
<b>7</b>	(Original · Translation) Graduation Certificate of Intermediate School
<b>8</b>	(Scanned) Academic Transcript of Intermediate School
<b>9</b>	(Original)Certificate of Japanese Study History (6-4)
<b>10</b>	(Scanned)Japanese Language Proficiency Certificate
<b>11</b>	(Original)Pledge (6-6)
<b>12</b>	(Original)Consent
<b>13</b>	ID Photos (6 pieces)
<b>Required Documents for Sponsor</b>	
<b>14</b>	(Original · Translation)Cost Payment Written Oath (6-5)
<b>15</b>	(Original · Translation)Family Relationship Certificate
<b>16</b>	(Original · Translation)Bank Account Balance Certificate
<b>17</b>	(Original)Bank Balance Statement Certificate <b>for the past 3 years or more</b>
<b>18</b>	(Original · Translation)Statement of Asset Formation Process <b>for the past 3 years</b> to explain the Bank Balance *Only who is not able to submit the statement certificate
<b>19</b>	(Original · Translation)Employment Certificate or(Scanned · Translation)Business Registration Certificate (self employed)
<b>20</b>	(Original · Translation)Income Certificate (for the past 3 years)

### ▼Important Notes for Required Documents

- ☞ Japanese translation must be attached with the required documents(No.1,4,5,7,14~16,18~20)
- ☞ Submitted documents will not be returned in principle, but original documents that cannot be reissued will be returned after the Immigration Bureau's examination has been completed.

## Courses

Starting Month	Course	1 <sup>st</sup> term of 1 <sup>st</sup> year	2 <sup>nd</sup> term of 1 <sup>st</sup> year	1 <sup>st</sup> term of 2 <sup>nd</sup> year	2 <sup>nd</sup> term of 2 <sup>nd</sup> year
October	College/University Course 3	Level : Beginner (Oct.~Dec.)	Level : Beginner and Intermediate (Jan.~Mar.)	Level : Intermediate and Advanced (Apr.~Dec.)	Level : Advanced (Jan.~Mar.)

Subjects : Comprehensive Japanese • JLPT • EJU

## School Hours

Days	Morning Class	Afternoon Class
Monday to Friday	9:00 to 10:40	13:10 to 14:50
	11:00 to 12:30	15:10 to 16:40

20 mins break between the lectures.

## Details of Required Documents (No.1~No.21 on page 3)

### 1. ID Card or Passport or Birth Certificate

☞ Submit the applicant's passport, identity card, or birth certificate

### 2. Application for Admission (6-1)

☞ Write the name of Province or Prefecture in the “Place of Birth” column.

☞ Make sure to write your temporary address in the “Temporary” column.

### 3. Educational Background (6-2)

☞ For Educational background, write the school name and address, month and year of entry and graduation in chronological order. Write the expected month and year of graduation when the applicant is still enrolled in college/University.

In this case, write “Expected” followed by the month and year. e.g.2019/10-2023/11 (Expected)

☞ In the case that the applicant entered an elementary school at any irregular age, a verification document from the school is required.

☞ If there is any blank period in the educational background (including basic 12 years education), an explanation document is required.

### 4. Purpose of Studying Japanese (6-3)

☞ This document should concisely and clearly explain the reason and purpose for studying Japanese. Mentioned plans after completing the language course.

☞ Be sure to write and sign by applicants.

### 5. Graduation Certificate or Enrollment Certificate for college or University

☞ At the time of application, if you are currently enrolled in a university or college, the enrollment certificate is required.

6. Academic Transcript of University or college

7. High School Graduation Certificate

8. High School Academic Transcript

9. Certificate of Japanese Study History (6-4)

- ☞ Certificate of Japanese study history issued by the institution where the applicant learned Japanese, describing the period of study, study hours per day, study days per week, and hours already studied.
- ☞ School seal and signature by the person in charge of the Institute are required.

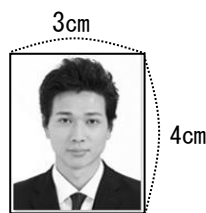
10. Japanese Language Proficiency Certificate

Certificate and Transcript are required.

11. Pledge (6-6)

12. Consent

13. ID Photos (4cm × 3cm) 6 pieces



Photos taken **within 3 months** before the application date, without wearing a hat, from the chest to the upper head. The applicant's Nationality, Name and Date of birth must be written on the back of the photos.

14. Cost Payment Written Oath (6-5)

- ☞ Describe necessary items such as the relationship between the applicant and the financial supporter, reasons for consenting to a financial support, the timing and method of remittance of school fees and living expenses. Be sure to sign by the financial supporter.
- ☞ If there are two or more sponsors, be sure to sign by both people in the same document. (Applicant's parents or a member of the family in the second degree, living in the same household are encouraged to be a sponsor. If not, need to be discussed.)

15. Family Relationship Certificate

The document must prove the relationship between the applicant and the sponsor.

16. Bank Balance Certificate

The Bank balance certificate issued at the time of application must be submitted. The certificate must be issued by the bank which deals with foreign currencies.

17. Bank Statement for **the past 3 years or more**

18. Statement of Asset Formation Process for **the past 3 years**

\*Only who is unable to submit the bank statement for the past 1 year or more

In general, it has to be created **by the accountant**

19. Employment Certificate

The sponsor is employed by any organization at the time of application, a certificate issued by the organization is required.

## 20. *Income Certificate*

- ☞ Certificate of all income for the past 3 years to be issued by a public institution or organization from Which a financial supporter gains his/her income.
- ☞ If there are two or more income sources, submit all the certificates.

## Application Fee

Application Fee	① ¥30,000
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## Enrollment Fee

Enrollment Fee	② ¥70,000
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## School Fees

	1 <sup>st</sup> year	2 <sup>nd</sup> year	Total
	At the time the Certificate of Eligibility is issued	September 2025	
Tuition Fee	¥ 660,000	¥330,000	¥ 990,000
Facility Expenses and Teaching Materials	¥ 66,000	¥ 33,000	¥ 99,000
<b>Total</b>	<b>③ ¥ 726,000</b>	<b>¥363,000</b>	<b>¥ 1,089,000</b>

## Fee for Health check and Insurance

	1 <sup>st</sup> year	2 <sup>nd</sup> year	Total
	At the time the Certificate of Eligibility is issued	September 2025	
Health Check Fee	¥ 5,000	—	¥ 5,000
Insurance for International Students	¥ 12,000	¥ 6,000	¥ 18,000
<b>Total</b>	<b>④ ¥ 17,000</b>	<b>¥ 6,000</b>	<b>¥ 23,000</b>

## Dormitory Fees (For 6 months)

(All students are required to stay at school dormitories **for the first 6 months**. After that, students can rent a room by themselves. We provide our supporting system to find and rent the room.)

	Shared Room (double-occupancy)	Single Room	Remarks
Preparation Fee for Entering the dormitory ⑥	¥36,000	¥36,000	Non-refundable
Rent for 6 months	¥120,000	¥180,000	
<b>Total</b>	<b>⑤ ¥156,000</b>	<b>¥216,000</b>	

☞ **Total initial fee when the Certificate of Eligibility is issued (Shared Room)**

$$\text{①} + \text{②} + \text{③} + \text{④} + \text{⑤} = \text{¥}999,000$$

## ②Other Fees

<b>*Be sure to prepare cash (Japanese Yen) as payment will be made on the day of entry*</b>		<b>Remarks</b>
The maintenance fee of Water and Electricity facilities, Dormitory Common service fee <b>for 6 months</b> (Shared Room: double-occupancy)	¥ 27,000	(Single Room) ¥33,000
Daily Necessity Kits	¥ 3,200	Such as slippers and sanitary goods
National Health Insurance <b>for 6 months.</b>	¥ 11,000	Paid to Japanese government through school.
Futon with mattress	¥ 5,800	※Only for students who ordered
Personal Seal (Inkan)	¥ 1,000	
Bicycle Parking Fee (For the study period)	¥ 400	The cost of parking permit sticker
<b>Total</b>	<b>¥48,400</b>	<b>¥54,400 (Single Room)</b>

## Payment of School Fees

1. Payment of the initial fee must be made by the designated date **when the Certificate of Eligibility is issued.**
2. The payment must be made by bank transfer. The remittance fee will be borne by the financial supporter.
3. After confirming the payment was made, the Certificate of Eligibility will be sent to the applicant (or an agent/school).
4. Basically, once the payment has been made, the fee of the entrance examination, admission dormitory, and school payment will **not be refunded.**

However, in the following cases, we will apply our rules.

★In case of (a) VISA is denied (b) Declining admission for personal reasons after receiving “Certificate of Eligibility,” we will deduct Application fee ( ¥ 30,000), Enrollment fee ( ¥ 70,000), Entering dormitory fee ( ¥ 36,000), and Remittance fee from the initial payment and refund the rest to the financial supporter.

5. The Bank transfer must be made to the following designated bank account of NISHINIHON International Education Institute.



## Details of Designated Bank Account

<b>Bank Name</b>	THE NISHI-NIPPON CITY BANK, LTD.
<b>Branch Name</b>	OHASHIEKIMAE BRANCH
<b>Account Name</b>	NISHINIHON INTERNATIONAL EDUCATION INSTITUTE
<b>Account No.</b>	3138899
<b>Bank Address</b>	1-20-7 OHASHI, MINAMI-KU, FUKUOKA, JAPAN
<b>Swift Code</b>	NISIJPJT
<b>Bank phone No.</b>	(+81) 92-553-2221

## Dormitory

<b>Name of the Dormitory</b>	"SIRIUS Kaikan"
<b>Phone No.</b>	092-502-0702
<b>Address</b>	〒811-1313 5-9-5, Osa, Minami-ku, Fukuoka city
<b>Access to School</b>	15 minutes by Bicycle 10 minutes by Bus
<b>Dormitory Facilities</b>	6 Storied Building with the full Security system  Dormitory manager available for 24 Hours.  Capacity: 214 people (107 Rooms)  Kitchen (each room) Bathroom (each room)

☞ Usage fee of Electricity and hot water are not included in the dormitory fee.  
It must be paid by each person every month.

☞ Your room and the dormitory will be decided according to the vacancy condition at that time.

☞ Free Wi-Fi